



Mount Horeb Rotary Funding Request

**Funding
Requests
Are Due
June 18**

GUIDELINES

The Mount Horeb Rotary Club solicits funding requests from area organizations once each year. Community service is a cornerstone of Rotary Clubs worldwide and the Mount Horeb club has budgeted \$3000 for local giving for its 2007 – 2008 fiscal year. Although historically the club has preferred to spread its support among several organizations, the entire budgeted amount could be awarded to an appropriate cause. Annual funding requests are awarded by the Mt. Horeb Rotary Club to those groups (including but not restricted to not-for-profit organizations exempted by Section 501(c)(3) of the Internal Revenue Code) organized for charitable, scientific, literary, and educational purposes.

Grant Policies:

Eligibility – Funding requests may be made by groups that reside in or serve the Village of Mt. Horeb when they require financial support for a project or service that advances and enriches the common welfare of the community or a specified group within it.

The Granting Process:

Preparing Applications – New forms must be submitted each year. In no case does funding one year assure funding in the next. Incomplete or illegible requests will not be reviewed. Submit the request on form or facsimile. **Mail or deliver 4 copies of the completed application to the Mt. Horeb Rotary Club, P.O. Box 173, Mount Horeb, WI. 53572**

Application Deadlines – Funds are awarded annually.

June 18: All requests for funding are due.

July 9 : Award recipients notified by letter. Check will be presented to Recipients at an Awards Luncheon

Filling out the Form:

- ✓ If your request is to fund a specific project, please name the project on the Project Title line.
- ✓ If your request is for a general operating fund, indicate that on the Project Title line.
- ✓ Indicate the number of people who will benefit from Mount Horeb Rotary Funding
- ✓ If applicable, indicate location of specific events being funded. Write N/A if not applicable.
- ✓ In the Project Summary area, please indicate how the funds will be used. The more specific, the better. Feel free to continue the summary on another sheet and to add support materials.



Mount Horeb Rotary Club Funding Request

Date: _____

PROJECT TITLE: _____

ORGANIZATION

Name: _____

Address: _____

Phone (day) _____ (eve) _____ 501(c)3 Status: ___ Yes ___ No (# _____)

Contact Person:

Name _____

Address: _____

Phone (day) _____ (eve) _____ Email: _____

Check Payable to: _____

Specify Audience Targeted:

___ children ___ seniors ___ families ___ other (specify) _____

No. of people _____

Event Location (if applicable): _____ Date(s) of Events _____

Is event part of larger project? ___ Yes ___ No

(If yes, provide brief explanation.)

FUNDING REQUEST

Amount of Request: _____

The event in need of funding is (please place a check mark by all that apply):

___ Charitable ___ Scientific ___ Literary ___ Educational ___ Other

Specify Other: _____

PROJECT SUMMARY